

# Listing Forms Change Summary



Revision Date:  
4/8/2010

Pages in file:  
1 page

The Forms Committee, which is comprised of volunteer REALTOR® members, recommended the following changes to the listing input forms. The new forms, which were approved by the Board of Directors, will be posted on RMLSweb in the Forms & Documents menu under Toolkit. We will begin using the new forms on April 29. The new Listing Input Forms are included in this document. Updated fields are highlighted in blue on the following forms.

LISTING INFORMATION		
PROPERTY TYPE	Change name from HOUSEBT to FLTHOME	RES
GENERAL		
LOT SIZE	Split out 5 - 9.99AC to 5 - 6.99AC and 7 - 9.99AC	RES, MUL, COM, LND, FRM, LSE
LOT SIZE TO ACRES CONVERTER	Add an acres to lot size converter to Listing Load	RES, COM, LND, FRM, LSE
RIVER OR LAKE NAME	Change field label to "Body of Water Name"	RES, MUL, COM, LND, FRM
LOT DESCRIPTION	Add Options: BLUFF, CLAIM, STRTCAR	RES, MUL, LND, FRM
LOT DESCRIPTION	Add Option: SHP<1/4	RES
LOT DESCRIPTION	Increase selection limit to 4	RES, MUL, FRM
RESIDENCE		
GREEN CERTIFICATION	Add Options: CERTRET, PSVHAUS; Remove Option: LDESEA	RES
GARAGE DESCRIPTION	Add Option: SHARED	RES, FRM
PARKING	Add Options: DEEDED, RV-PARK	RES
SENIOR 55+	Change to Listing Load will default to NO instead of blank	RES
BASEMENT/FOUNDATION	Change MFHBLOK to BLOCK, Increase selection limit from 2 to 3	RES, MUL, FRM
APPROX ROOMS SIZES & DESCRIPTIONS		
ALL ADDITIONAL ROOM DESCRIPTIONS	Add Option: GSTQTR	RES, FRM
ALL ROOM FEATURES	Add Options: 3RDFLR, 4THFLR, CLOSET	RES, FRM
FEATURES		
KITCHEN FEATURES	Add Options: COOKTOP, GRANITE, MARBLE, TILE, WINECLR	RES
INTERIOR FEATURES	Add Options: 3RDFLR, 4THFLR, FURNSHD	RES
EXTERIOR FEATURES	Add Options: ADU, GSTQTR, VYW-TRP, WDW-TRP; RV-PARK moved to PARKING	RES
ACCESSIBILITY	Add Option: GRGMAIN	RES
ENERGY EFFICIENCY FEATURES	Add a field for energy efficiencies (up to 6 choices) with the following initial choices: ESAC, ESAPL1, ESAPL2, ESAPL3, ESAPL4, ESAPL5+, FOR-90, GEOTHRM, GRNCRTX, HT-PUMP, HTEXNGR, INSU+CL, MINISPT, PAS-SOL, PRTCINS, PRTWINS, SOL-ATV, SOL-HW, SOL-OFF, SOL-RAD, SOL-SUP, SOLAR, TNKLESS, VYW-DBL, VYW-TRP, WDW-DBL, WDW-TRP, WLINSU+, ZONAL	RES
INSULATION	Remove this field	RES, FRM
UTILITIES		
COOL	Add Options: ESAC, HTEXNGR	RES, MUL, COM, FRM, LSE
HOT WATER	Add Option: SOL-HW; SOLAR changed to SOL-HW	RES, MUL, FRM
HEAT	Add Options: HTEXNGR, MINISPT	RES, MUL, COM, FRM, LSE
FINANCIAL		
TERMS AND SOLD TERMS	Add Option: USDA	RES, MUL, COM, LND, FRM
HOA/SPACE RENT/SLIP RENT INCLUDES & HOA INCLUDES	Add Options: CNCIERG, LNDSCPG	RES, LND
BROKER/AGENT		
OCCUPIED BY	Add Options: PROPOSD, UNDRCON	RES, FRM
SHOW	Add Options: PROPOSD, SEERMKS	RES, MUL, COM, LND, FRM, LSE
COMMERCIAL FORM ONLY		
SALE INCLUDES	Increase selection limit from 2 to 3	COM
TRUCK DOOR DESC	Increase selection limit from 1 to 2	COM
PRESENT USE	Increase selection limit from 2 to 3	COM
CONSTRUCTION	Increase selection limit from 2 to 3	COM
LOADING	Increase selection limit from 2 to 3	COM
ROOF TYPE	Increase selection limit from 2 to 3	COM
DOCUMENTS AVAILABLE	Increase selection limit from 2 to 3	COM
EXISTING LEASE TYPE	Add Option: NONE	COM
FARMS/RANCHES FORM ONLY		
DISTANCE TO BLM	Add a new field to denote distance to Bureau of Land Management boundary Line	FRM
LAND FORM ONLY		
EXISTING STRUCTURE DESCRIPTION	Change label of Existing Structure(s) Description to indicate there might be more than one structure; Add Option TBTNDWN	LND

Border Indicates Required Field

Note: Use Farms and Ranches Input Form for properties greater than five acres with farm/ranch, recreation or forest uses. Number in ( ) indicates how many selections to choose or circle. Screened number indicates how many characters will fit on a line or space. For Auction Listings check Auction. For Range Price Listings check Range \$ and use the Min and List/Max Price field boxes.

ML# SYSTEM ASSIGNED

PROPERTY TAX ID#, AREA, AUCTION, MIN PRICE, LIST/MAX PRICE, ADDRESS, CITY, ZIP, NEIGHBORHOOD/BUILDING, PROPERTY TYPE, LEGAL, ZONING, COUNTY, MAP COORD, LIST TYPE, LIMITED REPRESENTATION, OFFERS/NEGO INSTRUCTIONS, ELEMENTARY SCHOOL, MIDDLE SCHOOL, HIGH SCHOOL

GENERAL: LOT SIZE, # ACRES, LOT DIMENSIONS, SELLER DISCLOSURE, WATERFRONT, LOT DESC, VIEW

RESIDENCE: SQUARE FOOTAGE, YEAR BUILT, ROOF, FIREPLACES, SENIOR 55+, GARAGE, PARKING, HOME WARRANTY, STYLE, EXT DESC, BASEMENT/FOUNDATION

REMARKS: XSTR/DIR, PRIVATE, PUBLIC

AUTHORIZATION TO POST ON PUBLIC INTERNET SITES, DISABLE SPECIFIC VOW AND IDX FUNCTIONALITY, VIRTUAL TOUR, VIDEO TOUR

ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_  
SYSTEM ASSIGNED \_\_\_\_\_

APPROX ROOM SIZES & DESCRIPTIONS	BATHS		ROUND ALL MEASUREMENTS DOWN TO NEAREST FOOT.															
	#FULL	#PART	ROOM	LEVEL (1)			SIZE			FEATURE EACH ROOM (2)								
UPPER	1	1	LIVING	L	M	U	2	X	2									
MAIN	1	1	KITCHEN	L	M	U	2	X	2									
LOWER	1	1	DINING	L	M	U	2	X	2									
TOTAL	1	1	FAMILY	L	M	U	2	X	2									
SYST CALCD			MSTR BDRM	L	M	U	2	X	2									
			2ND BDRM	L	M	U	2	X	2									
			3RD BDRM	L	M	U	2	X	2									
4TH-BD BONUS ENTRY	5TH-BD DARK-RM FAMILY	6TH-BD DEN/OFF GREAT-R	ATRIUM EATAREA GSTQTR	ADDITIONAL ROOM #1 (1)			L	M	U	2	X	2						
HOTUB-R	LOFT	MEDIA	MSTBATH SHOP	ADDITIONAL ROOM #2 (1)			L	M	U	2	X	2						
MUD-RM	NOOK	SAUNA	UTILITY	ADDITIONAL ROOM #3 (1)			L	M	U	2	X	2						
STORAGE	SUNPRCH	SUNROOM					L	M	U	2	X	2						
WINECEL							L	M	U	2	X	2						
3RDFLR	4THFLR	AIRCLEN	APP-GAR	BALCONY	BAMB-FL	BATH	BAYWIND	BEAMS	BI-DOVN	BI-GRILL	BI-HTUB	BI-MICO	BI-OVEN	BI-RANG				
BI-REFR	BI-VACM	BLT-INS	BOOKSVS	BTL-PAN	CEILFAN	CLO-ORG	CLOSET	COMPCTR	CONVECT	COOK-IS	CORK-FL	COUNKIT	COVERD	DAYLITE				
DBL-CLO	D-DRAFT	DECK	DISHWAS	DISPOS	DMBWAIT	DRES-DR	EATAREA	EAT-BAR	ESTARAP	FIREPL	FNCH-DR	FORMAL	FPL-INS	FR&KIT				
FS-RANG	FS-REFR	GALLEY	GASAPPL	GDN-WIN	GOURMET	GRANITE	GREAT-R	HARDWOD	HEATILA	HI-CEIL	HISPEED	HOME-TH	HUMIDFR	INST-HW				
INTRCOM	ISLAND	JET-TUB	KIT&DR	KITCHEN	LAM-FL	LOFT	LR&DR	L-SHAPE	MARBLE	NOOK	PANTRY	PAS-SOL	PATIO	PLB-ICE				
POOL	REC-MTR	REMOD	SAUNA	SEWING	SH-BATH	SINK	SKYLITE	SLATEFL	SLIDER	SOAKTUB	SOLTUBE	SOUNSYS	STMDOOR	STMWIND				
STORAGE	SUITE	SUNKEN	TILE-FL	VAULTED	VYW-DBL	WAINSCO	WASHDRY	WAT-PUR	WATSOFT	WDW-DBL	WET-BAR	WHIRLPL	WI-CLOS	WOODFLR				
WOODSTV	WTRFEAT	WW-CARP																

FEATURES	KITCHEN (9)													
	INTERIOR (9)	APP-GAR	BI-DOVN	BI-GRILL	BI-MICO	BI-OVEN	BI-RANG	BI-REFR	BTL-PAN	COMPCTR	CONVECT	COOK-IS	COOKTOP	D-DRAFT
EXTERIOR (9)	DISHWAS	DISPOS	ESTARAP	FS-RANG	FS-REFR	GASAPPL	GRANITE	INST-HW	ISLAND	MARBLE	PANTRY	PLB-ICE	TILE	
ACCESSIBILITY (9)	WAT-PUR	WINECLR												
ENERGY EFFICIENCY (6)	3RDFLR	4THFLR	AIRCLEN	BI-VACM	BIV-RDY	BAMB-FL	CEILFAN	CORK-FL	DMBWAIT	FURNSHD	GAR-OPN	GRANITE	HARDWOD	
	DECK	HISPEED	HOME-TH	HUMIDFR	INTRCOM	JET-TUB	LAM-FL	LAUNDRY	LSSEUR	MARBLE	OWSECUR	PAS-SOL	REC-MTR	
	SEPLVQT	SLATEFL	SOAKTUB	SOLTUBE	SOUNSYS	TILE-FL	WAINSCO	WASHDRY	WATFLT	WATSOFT	WOODFLR	WW-CARP		
	2ND-GAR	2ND-RES	ADU	ARENA	ATHL-CT	BARN	BBQ-PIT	BI-HTUB	BOAT-HS	CORRAL	COVPATI	DECK	DIRTRD	
	DOG-RUN	FENCED	FS-HTUB	GARDEN	GASHKUP	GAZEBO	GRAVLRD	GRN-HSE	GSTQTR	OUT-BULD	PATIO	PATIO	PAVEDRD	
	POOL	PORCH	PRIVRD	PUBLICRD	RAINCOL	RDSPLIT	RV-GAR	RV-HKUP	SATDISH	SAUNA	SEC-LIT	SHOP	SPRNKLR	
	STMDOOR	STMWIND	TENNIS	TL-SHED	VYW-DBL	VYW-TRP	WDW-DBL	WDW-TRP	WTRFEAT	X-FENCE	YARD			
	1LEVEL	BATHCAB	BATHSIZ	BINLITE	CAREQTR	ELEVATR	GRGMAIN	GRNDLVL	KITCAB	LANDING	MINSTEP	NATLITE	PARKING	
	PASTACC	PATHWAY	RAMP	ROLLSHR	STAIRAS	WALKSHR	WD-DOOR	WD-HALL						
	ESAC	ESAPL1	ESAPL2	ESAPL3	ESAPL4	ESAPL5+	FOR-90	GEOTHRM	GRNCRTX	HT-PUMP	HTEXNGR	INSU+CL	MINISPT	
	PAS-SOL	PRTCINS	PRTWINS	SOL-ATV	SOL-HW	SOL-OFF	SOL-RAD	SOL-SUP	SOLAR	TNKLESS	VYW-DBL	VYW-TRP	WDW-DBL	
	WDW-TRP	WLINSU+	ZONAL											

UTILITIES	COOL (1)													
	HOT WATER (2)	ACREADY	CENTAIR	ESAC	HT-PUMP	HTEXNGR	MINISPT	SWAMP	WALL	WINDOW	XASTFAN	NONE	OTHER	
HEAT (2) (1 REQD + 1)	ELECT	GAS	PROPANE	RECIRC	SOL-HW	TANK	TNKLESS	OTHER						
FUEL (2) (1 REQD + 1)	ACT-SOL	BASEBRD	CEILING	FLOOR	FOR-90	FOR-AIR	GRAVITY	HOT-WAT	HT-PUMP	HTEXNGR	LEASED	MINISPT	PAS-SOL	
WATER (2) (1 REQD + 1)	RADIANT	WALL	WOODSTV	ZONAL	NONE	OTHER								
SEWER (2) (1 REQD + 1)	ELECT	GAS	GEOTHRM	OIL	PROPANE	SOL-OFF	SOL-SUP	SOLAR	WOOD	NONE	OTHER			
	CISTERN	COMMUNY	PRIVATE	PUBLIC	SH-WELL	SPRING	WELL	OTHER						
	CESSPOL	COMMUNY	PDS	PUB-AVL	PUBLIC	SANDFLT	SEPTIC	SH-SEP	STD-SEP	OTHER				

FINANCIAL	PROP TAX PER YR														
	SPCL ASMT	TAX	DEFERRAL	YES / NO	BAC	TYPE(1)	%	TOTAL COMMISSION DIFFERS	YES / NO						
SHORT SALE	YES/NO	3RD PARTY TO TRANSACTION	YES/NO	SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc.			BANK OWNED	YES/NO	SHORT SALE OFFER YES / NO SELLER ACCEPTED; SUBMITTED FOR APPROVAL						
HOA DUES \$	4	HOA FREQUENCY (1)	1-TIME	MO	QTR	6MO	YR	OTHER DUES \$	4	OTHER FREQUENCY (1)	1-TIME	MO	QTR	6MO	YR
ESCROW PREFERENCE	20						RENT, IF RENTED \$	7							
TERMS (4) (1 REQD + 3)	ASSMP	CALL-LA	CASH	CONV	FHA	FMHA	LEAS-OP	OWC2ND	OWNCONT	SGI	TRADE	USDA	VA	OTHER	
HOA/ SPACE RENT/ (9) SLIP RENT INCLUDES	ATHL-CT	CABLETV	CENTAIR	CNCIERG	COMMONS	ELECT	EXTMANT	GARBAGE	GAS	GATED	GYM	HEAT	HOT-TUB		
	HOT-WAT	INS	LAP-PL	LAUNDRY	LIBRARY	LKESMNT	LNDSCPG	MGMT	MTGROOM	POOL	PTYROOM	REC-FAC	RQT-BL		
	SAT-TV	SAUNA	SEWER	SLIP	SNO-REM	TAN-BDS	TAXES	TENNIS	UTILTES	WATER	WT-RM				

BROKER/AGENT DATA	BKR CODE				LISTING OFFICE				PHONE				FAX			
	LPID	8				36				3 - 3 - 4				3 - 3 - 4		
AGENT E-MAIL	50				36				3 - 3 - 4				3 - 3 - 4			
CO-LIST LPID	8				6				36				3 - 3 - 4			
LIST DATE	2 / 2 / 4				2 / 2 / 4				OCCUPIED BY (1)				POSS (1)			
	MM DD YYYY				MM DD YYYY				OWNER PROPOSD UNDRCON VACANT				30-60DA >90DAYS IMMED ROD+1			
	60-90DA CLOSING NEGO SUBJTEN				OWNER				30				PHONE 3 - 3 - 4			
LOCK BOX HRS/ LOCATION/ COMBO	15				OWNER				30				PHONE 3 - 3 - 4			
SHOWING HOURS	9				TENANT/OTHER				30				PHONE 3 - 3 - 4			
SHOW (3) (1 REQD + 2)	24HR-NC OWN-OC	AG-ACCM PROPOSD	APTONLY RMLSLBX	BWO-PET SEC-SYS	CALL-LA SEERMKS	CALL-LO UNDRCON	CALL1ST VACANT	CALLOWN	CALLTEN	CNCIERG	COMBOBX	DAY-SLP	KEY-LO			

Border Indicates Required Field

Number in ( ) indicates how many selections to choose or circle.  
Screened number indicates how many characters will fit on a line or space.

For Auction Listings check Auction. For Range Price Listings check Range \$ and use the Min and List/Max Price field boxes.

ML# \_\_\_\_\_  
SYSTEM ASSIGNED

PROPERTY TAX ID#  AREA   AUCTION  RANGE \$ MIN PRICE  LIST/MAX PRICE

ADDRESS       
NUMBER DIRECTION STREET SUFFIX QUAD.

NEIGHBORHOOD  CITY  ZIP  + 4

LEGAL  ZONING

COUNTY (1)  MAP COORD    LIST TYPE (1)  ER  EA LIMITED REPRESENTATION  YES / NO OFFERS/NEGO INSTRUCTIONS (1) CALL-LA LA-ONLY SEEDOCX SELLER

ELEMENTARY SCHOOL  MIDDLE SCHOOL  HIGH SCHOOL

**GENERAL**

SELLER DISCLOSURE (1) DSCLOSUR EXEMPT LOT SIZE (1) 0-2,999SF 3K-4,999SF 5K-6,999SF 7K-9,999SF 10K-14,999SF 15K-19,999SF 20K-.99AC 1-2.99AC 3-4.99AC 5-6.99AC 7-9.99AC 10-19.99AC 20-49.99AC 50-99.99AC 100-199.99AC 200AC+

WATERFRONT (1) BAY CREEK LAKE OCEAN RIVER OTHER BODY OF WATER NAME

LOT DESCRIPTION (4) BCH<1/4 LT-RAIL BLUFF BUSLINE CLAIM COMMONS CORNER CULDSAC FLOODZN GATED GEN-SLP GOLFCSE HILLY LEVEL  
PRIVATE SECLDED SLOPED STRTCAR TREES WOODED

VIEW (2) BAY CITY CREEK DUNES GOLFCSE LAKE MNTAIN OCEAN PARK POND RIVER SEASONL TERRITR TREES VALLEY

NOTE: TOTAL SQUARE FOOTAGE IS AS REPORTED BY THE LISTING BROKER. FOR SOURCE OF INFORMATION AND DESCRIPTION OF SQUARE FOOTAGE, CONTACT THE LISTING BROKER.

**BUILDING INFORMATION**

YEAR BUILT  YR BUILT DESC (1) APPROX PROPOSD TO-SUIT CONVTRD REGHIST UNDRCON EXISTNG REMOD UNKNOWN NEW RESTORD # STORIES  # OF UNITS  APPROX BLDG SQFT

PARKING  # OF SPACES ROOF TYPE (1) BUILTUP COMP FIBRGLS FLAT GRAVEL METAL RUBBER SHAKE SHINGLE TILE OTHER

PARKING DESC (2) ASSIGND RV-STOR ATTACHD SECURED CARPORT NONE DETACHD GAR-OPN GARAGE GSTPARK LEASED OFFSITE OPEN PAVED RV-PARK

STORAGE (2) ATTACHD ATTIC BASEMNT DECK GARAGE INDIVID LOCKED NONE

BSMNT/ FOUNDATION (3) BLOCK CRAWLSP DAYLITE DIRT FINISHD FULLBAS NO-BAS NO-FND OS-ENTR PARTBAS SLAB STORAGE UNFIN

EXTERIOR (2) ALUM MANMADE WOOD ASBESTS METAL WOODCOM BLOCK OSB OTHER BRD&BTN PANEL PLYWOOD BRICK PLYWOOD CEDAR SHAKE CULSTNE SHINGLE EIFS STUCCO FIBRCM STUCCO HCSTUCC T-111 LAP TNG/GRV LOG VINYL

SECURITY/ENTRY (2) ACCESS ENTRY FIRE-ES FIRESPR INTRCOM LIM-ACC SEC-GAT SEC-GRD SEC-LIT SEC-SYS SIDWLK

COMMON AMENITIES(3) ATHL-CT TAN-BDS CENTAIR TENNIS COMMONS WT-RM GYM HOT-TUB LAP-PL LAUNDRY POOL REC-FAC RQT-BL SAT-TV SAUNA

QUANTITY OF UNITS	NUMBER BEDROOMS	BATHS FB . PB	CURRENT MONTHLY RENT	APPROX SQFT/ UNIT	EACH UNIT FEATURES					
					(4) COMPCTR HARDWOD W/D-HUP	DECK MICRO WASHDRY	DISHWAS RANGE WINCOV	DISPOSAL REFRIG WOODFLR	FIREPL STORAGE WOODSTV	FURNSHD UNFURNS
<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="1"/> . <input type="text" value="1"/>	<input type="text" value="\$"/> <input type="text" value="4"/>	<input type="text" value="4"/>	(4) COMPCTR HARDWOD W/D-HUP	DECK MICRO WASHDRY	DISHWAS RANGE WINCOV	DISPOSAL REFRIG WOODFLR	FIREPL STORAGE WOODSTV	FURNSHD UNFURNS
<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="1"/> . <input type="text" value="1"/>	<input type="text" value="\$"/> <input type="text" value="4"/>	<input type="text" value="4"/>	(4) COMPCTR HARDWOD W/D-HUP	DECK MICRO WASHDRY	DISHWAS RANGE WINCOV	DISPOSAL REFRIG WOODFLR	FIREPL STORAGE WOODSTV	FURNSHD UNFURNS
<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="1"/> . <input type="text" value="1"/>	<input type="text" value="\$"/> <input type="text" value="4"/>	<input type="text" value="4"/>	(4) COMPCTR HARDWOD W/D-HUP	DECK MICRO WASHDRY	DISHWAS RANGE WINCOV	DISPOSAL REFRIG WOODFLR	FIREPL STORAGE WOODSTV	FURNSHD UNFURNS
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<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="1"/> . <input type="text" value="1"/>	<input type="text" value="\$"/> <input type="text" value="4"/>	<input type="text" value="4"/>	(4) COMPCTR HARDWOD W/D-HUP	DECK MICRO WASHDRY	DISHWAS RANGE WINCOV	DISPOSAL REFRIG WOODFLR	FIREPL STORAGE WOODSTV	FURNSHD UNFURNS
OCCUPANCY TYPES (4) LEASED MO-T-MO SUBSIDY VACANT OTHER					UTILITIES INCLUDED (5) CABLETV ELECT GARBAGE HEAT WATER					

IN THIS SPACE YOU CAN DESCRIBE UP TO TEN (10) TYPES OF UNITS PRESENT IN BUILDING OR COMPLEX.

ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_  
SYSTEM ASSIGNED

**REMARKS**

XSTR/DIR \_\_\_\_\_ 72

PRIVATE (MAX 280 CHARS)

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PUBLIC (MAX 380 CHARS)

PUBLIC REMARKS INTENDED FOR PUBLIC VIEWING. CONFIDENTIAL INFORMATION SHOULD BE EXCLUDED.

NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THIS SECTION.

AUTHORIZATION TO POST ON PUBLIC INTERNET SITES: LISTING  YES /  NO PROPERTY ADDRESS (WHERE PERMITTED)  YES /  NO

DISABLE SPECIFIC VOW AND IDX FUNCTIONALITY: DISABLE 3RD PARTY COMMENTS YES / NO DISABLE AVM YES / NO

VIRTUAL TOUR \_\_\_\_\_ 100 NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THE VIRTUAL OR VIDEO TOUR(S).

VIDEO TOUR \_\_\_\_\_ 500

**UTILITIES**

HEAT (1) ACT-SOL BASEBRD CEILING FLOOR FOR-90 FUEL (1) ELECT GAS GEOTHRM COOL (1) CENTAIR ESAC HT-PUMP HTEXNGR  
FOR-AIR GRAVITY HOT-WAT HT-PUMP HTEXNGR OIL PROPANE SOL-OFF SWAMP WALL WINDOW XASTFAN  
LEASED MINISPT PAS-SOL RADIANT WALL SOL-SUP SOLAR SOL-OFF NONE OTHER WOOD NONE OTHER  
WOODSTV ZONAL NONE OTHER

HOT WATER (2) ELECT GAS PROPANE RECIRC SOL-HW TANK TNKLESS OTHER

WATER (2) (1 REQD + 1) CISTERN COMMUNY PRIVATE PUBLIC SH-WELL SPRING WELL OTHER

SEWER (2) (1 REQD + 1) AVAIL CESSPOL COMMUNY PDS PUBLIC SANDFLT SEPTIC SH-SEP STD-SEP OTHER

**INC / EXP**

ACTUAL GROSS INCOME \$ \_\_\_\_\_ 7 (ANNUAL)

ACTUAL NET INCOME \$ \_\_\_\_\_ 7 (ANNUAL - BEFORE DEBT SERVICE)

ACTUAL OPERATING EXPENSES \$ \_\_\_\_\_ 7 (ANNUAL - INCLUDING TAXES / NOT INCLUDING DEBT SERVICE)

PROJECTED GROSS INCOME \$ \_\_\_\_\_ 7 (ANNUAL)

PROJECTED NET INCOME \$ \_\_\_\_\_ 7 (ANNUAL)

PROJECTED OPERATING EXPENSES \$ \_\_\_\_\_ 7 (ANNUAL)

CAP RATE \_\_\_\_\_ 4 . 2 (NET INCOME DIVIDED BY LIST PRICE)

GROSS RENT MULTIPLIER \_\_\_\_\_ 4 . 2 (LIST PRICE DIVIDED BY GROSS INCOME - SYST CALC'D)

INVESTOR INFO (4) ACC-ACT ACC-OWN APOD INCOMPL LEASES MANTREC P&L RNT-REC TAX-RET UTL-REC

**FINANCIAL**

PROP TAX PER YR \_\_\_\_\_ 5 . 2

SPCL ASMT BALANCE \$ \_\_\_\_\_ 7

TAX DEFERRAL YES / NO BAC \_\_\_\_\_ 10 TYPE(1) % \$

TOTAL COMMISSION DIFFERS IF SOLD IN-HOUSE  YES /  NO

SHORT SALE  YES /  NO 3RD PARTY TO TRANSACTION  YES /  NO SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc. BANK OWNED  YES /  NO SHORT SALE OFFER YES / NO SELLER ACCEPTED; SUBMITTED FOR APPROVAL

ESCROW PREFERENCE \_\_\_\_\_ 20

TERMS (4) (1 REQD + 3) ASSMP CALL-LA CASH CNTRACT CONV FHA FMHA GND-LSE LEAS-OP LOW-INC LSE-BAK OWC2ND TRADE USDA  
VA OTHER

**BROKER/AGENT DATA**

BKR CODE \_\_\_\_\_ 6 LISTING OFFICE \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 FAX \_\_\_\_\_ 3 - 3 - 4

LPID \_\_\_\_\_ 8 LISTING AGENT \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 AGENT CELL/PGR \_\_\_\_\_ 3 - 3 - 4

AGENT E-MAIL \_\_\_\_\_ 50 AGENT EXTENSION \_\_\_\_\_ 5

CO-LIST LPID \_\_\_\_\_ 8 CO-LIST BKR CODE \_\_\_\_\_ 6 CO-LIST AGENT \_\_\_\_\_ 36 CO-LIST AG PHONE \_\_\_\_\_ 3 - 3 - 4

LIST DATE \_\_\_\_\_ 2 / 2 / 4 EXP DATE \_\_\_\_\_ 2 / 2 / 4 POSS (1) NEGO ROD+1 SUBJTEN  
MM DD YYYY MM DD YYYY

LOCK BOX HRS/ LOCATION/ COMBO \_\_\_\_\_ 15 OWNER \_\_\_\_\_ 30 PHONE \_\_\_\_\_ 3 - 3 - 4

MANAGER \_\_\_\_\_ 30 PHONE \_\_\_\_\_ 3 - 3 - 4

SHOW (3) (1 REQD + 2) 24HR-NC SEERMKS AG-ACCM SUB-INS APTONLY UNDRCON CALL-LA VACANT CALL1ST CALLOWN COMBOBX DND-TEN MGR-SHO OWN-OCC PROPOSU RMLSLBX SEC-SYS

Border Indicates Required Field

Number in ( ) indicates how many selections to choose or circle. Screened number indicates how many characters will fit on a line or space.

For Auction Listings check Auction. For Range Price Listings check Range \$ and use the Min and List/Max Price field boxes.

ML# SYSTEM ASSIGNED

PROPERTY TAX ID# 23 AREA 3 AUCTION RANGE \$ MIN PRICE 8 LIST/MAX PRICE 8

ADDRESS 6 NUMBER 2 DIRECTION 20 STREET 4 SUFFIX 2 QUAD.

CITY 20 ZIP 5 + 4 4 LIMITED REPRESENTATION YES/NO OFFERS/NEGO INSTRUCTIONS (1) CALL-LA LA-ONLY SEEDOC SELLER

LEGAL 52 ZONING 7

COUNTY (1) 10 MAP COORD 3 PAGE 1 COL 2 ROW LIST TYPE (1) ER EA PROPERTY TYPE (1) BUSOP INCOME MANUFAC WAREHSE CHURCH INDUSTR MOBL-PK OTHER COMM LIV-WRK OFFICE HV-INDU LT-INDU RECREAT

SALE INCLUDES (3) BLDG BUSNS EQUIP FRANCHS INVN LAND NAME SIGN OTHER

APPROX GROSS SQFT 7 APPROX OFFICE SQFT 7 APPROX WHSE SQFT 7 APPROX MFG SQFT 7 CEILING HT IN FEET 2

NOTE: TOTAL SQUARE FOOTAGE IS AS REPORTED BY THE LISTING BROKER. FOR SOURCE OF INFORMATION AND DESCRIPTION OF SQUARE FOOTAGE, CONTACT THE LISTING BROKER.

YEAR BUILT 4 YEAR BUILT DESC (1) APPROX PROPOSD UNDRCON CONVTRD REGHIST UNKNOWN EXISTNG REMOD METAL OTHER NEW TO-SUIT PARKING 3 # OF SPACES PARKING DESC (1) ASSIGND ON-SITE NONE COVERED SECURED LEASED STREET OCCUPANCY (1) LEASED PAR-LSE OTHER MO-T-MO VACANT

# STORIES 3 # BUILDINGS 3 TRUCK DOOR 2 TRUCK DOOR DESC (2) DOCK GRADE OTHER

PRESENT USE (3) ATHLTIC MINI-ST AUTO-SV MTGHALL BEAUTY MULTI CLOTHNG OFFICE DISTRIB PROF-SV DRY-CLN RETAIL FOOD-SV RV-PARK FRANCHS TAVERN GROCERY VIDEO HOTEL/M WAREHSE INDUSTR WHOLESL LOUNGE OTHER MEDICAL

CONSTRUCTION (3) ASBESTS LOG WOOD BLOCK MANMADE WOODCOM BRD&BTN METAL OTHER BRICK NO-FND CEDAR PARTBAS CONCRET SHAKE CRAWLSP SHINGLE EIFS STONE FIBRCEM STUCCO FRAME T-111 FULLBAS TNG/GRV LAP VINYL

LOADING (3) CONVEYR CRANE FRT-ELE LOADING NO-LOAD PAS-ELE RR-MAIN RR-SIDG RR-SPUR TRUK-DK WHARF

ROOF (3) BUILTUP COMP FIBRGLS FLAT GRAVEL METAL RUBBER SHAKE SHINGLE TILE OTHER

FEATURES (6) ADA DIS-WIN FENCED I-STORG O-STORG OFFICE OS-LITE REC-FAC SIGN UTL-INC

EQUIPMENT (6) COMPRSR FIXTURS FUELTKN FURNITR INTRCOM SEC-SYS SMOKDET SPRNKL R

ROAD SURFACE (1) CONCRET GRAVEL OTHER DIRT PAVED LOT SIZE (1) 0-2,999SF 3K-4,999SF 5K-6,999SF 7K-9,999SF 10K-14,999SF 15K-19,999SF 20K-.99AC 1-2.99AC 3-4.99AC 5-6.99AC 7-9.99AC 10-19.99AC 20-49.99AC 50-99.99AC 100-199.99AC 200AC+ ROAD FRONTAGE (FEET) 5

LOT DIMENSIONS 20 APPROX LOT SQFT 10 # ACRES 5.2 REQUIRED IF LOT SIZE = 1 ACRE +

WATERFRONT (1) BAY CREEK LAKE OCEAN RIVER OTHER BODY OF WATER NAME 20

VIEW (2) BAY CITY CREEK DUNES GOLFCSE LAKE MNTAIN OCEAN PARK POND RIVER SEASONL TERRITR TREES VALLEY

HEAT (1) ACT-SOL FLOOR GRAVITY HTEXNGR RADIANT ZONAL BASEBRD FOR-90 HOT-WAT MINISPT WALL NONE CEILING FOR-AIR HT-PUMP PAS-SOL WOODSTV OTHER FUEL(1) ELECT OIL SOL-SUP NONE GAS PROPANE SOLAR OTHER GEOTHRM SOL-OFF WOOD WATER (1) CISTERN PUBLIC WELL COMMUNY SH-WELL PRIVATE SPRING

COOL (1) CENTAIR HTEXNGR WINDOW OTHER ESAC SWAMP XASTFAN HT-PUMP WALL NONE VOLTS 4 AMPS 4

SEWER (2) (1 REQD + 1) AVAIL CESSPOL COMMUNY PDS PUB-AVL PUBLIC SANDFLT SEPTIC SH-SEP STD-SEP OTHER



ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_  
SYSTEM ASSIGNED

**REMARKS**

XSTR/DIR \_\_\_\_\_ 72

PRIVATE (MAX 280 CHARS)

PUBLIC (MAX 380 CHARS)  
PUBLIC REMARKS INTENDED FOR PUBLIC VIEWING. CONFIDENTIAL INFORMATION SHOULD BE EXCLUDED.  
NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THIS SECTION.

AUTHORIZATION TO POST ON PUBLIC INTERNET SITES: LISTING  YES/NO  PROPERTY ADDRESS (WHERE PERMITTED)  YES/NO

DISABLE SPECIFIC VOW AND IDX FUNCTIONALITY: DISABLE 3RD PARTY COMMENTS YES/NO \_\_\_\_\_ DISABLE AVM YES/NO \_\_\_\_\_

VIRTUAL TOUR \_\_\_\_\_ 100 \_\_\_\_\_ NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THE VIRTUAL OR VIDEO TOUR(S).

VIDEO TOUR \_\_\_\_\_ 500 \_\_\_\_\_

**BUSINESS**

RESTRICTIONS \_\_\_\_\_ 7 / \_\_\_\_\_ 7 INVENTORY INCLUDED YES/NO \_\_\_\_\_ YEAR ESTABLISHED \_\_\_\_\_ 4

BUSINESS NAME \_\_\_\_\_ 30

ACTUAL GROSS INCOME \$ \_\_\_\_\_ 7 ACTUAL NET INCOME \$ \_\_\_\_\_ 7 ACTUAL OPERATING EXPENSES \$ \_\_\_\_\_ 7  
(ANNUAL) (ANNUAL - BEFORE DEBT SERVICE) (ANNUAL - INCLUDING TAXES / NOT INCLUDING DEBT SERVICE)

PROJECTED GROSS INCOME \$ \_\_\_\_\_ 7 PROJECTED NET INCOME \$ \_\_\_\_\_ 7 PROJECTED OPERATING EXPENSES \$ \_\_\_\_\_ 7  
(ANNUAL) (ANNUAL)

DOCUMENTS (3) AIRPHOT APOD APPRAIS BROCCURE DEEDS ENVIRON FEASIBL FLR-PLN LEASES OPR-EXP P&L PLT-MAP RNT-REC  
AVAILABLE ROAD-MA SUB-LSE SURVEY TAX-INF TOP/MAP TRAFFIC OTHER

**LEASE**

EXISTING LEASE AMOUNT \$ \_\_\_\_\_ 7 EXISTING LEASE DEPOSIT \$ \_\_\_\_\_ 7 EXISTING LEASE EXPIRATION DATE \_\_\_\_\_ 2 / \_\_\_\_\_ 2 / \_\_\_\_\_ 4  
MM DD YYYY

LEASED EQUIPMENT YES/NO \_\_\_\_\_

EXISTING LEASE TYPE (2) %LEASE 1-5YRS 3NETLSE 5-10YRS >10YRS GND-LSE LSE-ESC LSE-OPT MO-T-MO NET-LSE SUB-LSE **NONE**

**FINANCIAL**

PROP TAX PER YR \_\_\_\_\_ 5 . 2 SPCLASMT BALANCE \$ \_\_\_\_\_ 7 TAX DEFERRAL YES/NO BAC \_\_\_\_\_ 10 TYPE(1) % \$ TOTAL COMMISSION DIFFERS IF SOLD IN-HOUSE  YES/NO

SHORT SALE  YES/NO  3RD PARTY TO TRANSACTION  YES/NO  SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc. BANK OWNED  YES/NO  SHORT SALE OFFER YES/NO \_\_\_\_\_  
SELLER ACCEPTED; SUBMITTED FOR APPROVAL

ESCROW PREFERENCE \_\_\_\_\_ 20

TERMS (4) (1 REQD +3) ASSMP CALL-LA CASH CNTRACT CONV FHA JOINT-V LEAS-OP LSE-BAK SGI SUBORDN TRADE **USDA** VA OTHER

**BROKER/AGENT DATA**

BKR CODE \_\_\_\_\_ 6 LISTING OFFICE \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 FAX \_\_\_\_\_ 3 - 3 - 4

LPID \_\_\_\_\_ 8 LISTING AGENT \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 AGENT CELL/PGR \_\_\_\_\_ 3 - 3 - 4

AGENT E-MAIL \_\_\_\_\_ 50 AGENT EXTENSION \_\_\_\_\_ 5

CO-LIST LPID \_\_\_\_\_ 8 CO-LIST BKR CODE \_\_\_\_\_ 6 CO-LIST AGENT \_\_\_\_\_ 36 CO-LIST AG PHONE \_\_\_\_\_ 3 - 3 - 4

LIST DATE \_\_\_\_\_ 2 / \_\_\_\_\_ 2 / \_\_\_\_\_ 4 EXP DATE \_\_\_\_\_ 2 / \_\_\_\_\_ 2 / \_\_\_\_\_ 4 POSS (1) 30-60DA 60-90DA  
MM DD YYYY MM DD YYYY IMMED CLOSING  
ROD+1 NEGO  
SUBJTEN

OWNER \_\_\_\_\_ 30 PHONE \_\_\_\_\_ 3 - 3 - 4

SHOW (3) (1 REQD +2) 24HR-NC AG-ACCM APTONLY CALL-LA CALL-LO CALL 1ST CALLOWN CALLTEN COMBOBX DND-TEN DNS-APT KEY-LO MGR-SHO  
OWN-OCC **PROPOSD** RES-HRS RMLSLBX SEC-SYS **SEERMKS** SUB-INS UNDRCON VACANT

Border Indicates Required Field

Note: Use Farms and Ranches Input Form for properties greater than five acres with farm/ranch, recreation or forest uses. Number in ( ) indicates how many selections to choose or circle. Screened number indicates how many characters will fit on a line or space. For Auction Listings check Auction. For Range Price Listings check Range \$ and use the Min and List/Max Price field boxes.

ML# SYSTEM ASSIGNED

PROPERTY TAX ID# 23 AREA 3 AUCTION RANGE \$ MIN PRICE 8 LIST/MAX PRICE 8 ADDRESS 6 2 20 4 2 UNIT/LOT# 5 ADDITIONAL PARCELS YES/NO 10 CITY 20 ZIP 5 + 4 4 CC&R (1) YES / NO MANUFACTURED HOUSE OKAY (1) YES / NO SUBDIVISION 20 LIMITED REPRESENTATION YES / NO OFFERS/NEGO INSTRUCTIONS (1) CALL-LA SEEDOCs LA-ONLY SELLER LEGAL (MAX104 CHARS) ZONING 7 COUNTY (1) 10 MAP COORD 3 1 2 PAGE COL ROW LIST TYPE (1) ER EA PROP TYPE (1) COM/IND MULTI RESID FRM/FOR RECONLY ELEMENTARY SCHOOL 15 MIDDLE SCHOOL 15 HIGH SCHOOL 15

GENERAL INFORMATION

LOT SIZE (1) 0-2,999SF 3K-4,999SF 5K-6,999SF 7K-9,999SF 10K-14,999SF 15K-19,999SF 20K-.99AC 1-2.99AC 3-4.99AC 5-6.99AC 7-9.99AC 10-19.99AC 20-49.99AC 50-99.99AC 100-199.99AC 200AC+ # ACRES 5.2 LOT DIMENSIONS 20 WATERFRONT YES / NO WATERFRONT (1) BAY CREEK LAKE OCEAN RIVER OTHER BODY OF WATER NAME 20 AVAILABILITY (1) BLDORDR SALE # LOTS 3 PERC TEST YES / NO PERC TEST INFO (1) APPROVED FAILED TO-COME EXPIRED IN-LO NONE ROAD FRONTAGE YES / NO ROAD SURFACE (1) DIRTRD GRAVLDR PAVEDRD UNIMPR SOIL TYPE / CLASS 20 SELLER DISCLOSURE (1) DSCLOSUR EXEMPT OTHER DISCLOSURES 20 VIEW (2) BAY CITY CREEK DUNES GOLFCSE LAKE MNTAIN OCEAN PARK POND RIVER SEASONL TERRITR TREES VALLEY LOT DESCRIPTION (6) AIRSTRP GRNBELT STREAM BCH<1/4 IRRIGAT STRTCAR BLUFF LT-RAIL TREES BRUSH MRCHTIM WOODED CLAIM ORCHARD CLEARED PASTURE COMMONS POND CORNER PRIVATE CULDSAC PRIVRD DIVIDE PUBLCRD FLOODZN RPROTIM GATED SECLDED GOLFCSE SOLAR TOPOGRAPHY(6) FLOODPL GEN-SLP GRADED LEVEL ROLLING SLOPED STEEP SOIL CONDITION (2) COMPACT FILLED LNDFILL NATIVE REQFILL TEST-AV TEST-RQ OTHER PRESENT USE (2) AGRICUL RESIDNC COMM RETAIL FARM TIMBER INDUSTR OTHER LEASED MANUFAC MIX-USE MOBL-HM MULTI NONCONF PRO-OFC RAWLAND RECREAT

IMPROVEMENTS

EXISTING STRUCTURE YES / NO EXISTING STRUCTURES DESC (6) ARENA BARN BOAT-HS COMM COOP DOCK DRIVWAY FENCED FIXER FONDATN GARAGE GRADED GRN-HSE INDUSTR MOBL-HM NO-VALU POOL RESIDNC RV-GAR SHOP SIDWLK SILO SLAB STABLES STORAGE TBTNDWN UTLSHED NONE OTHER UTILITIES (6) (1 REQD + 5) CABLETV CISTERN COMMUNY GA+500' GAS GAS-AVL IRR-WAT IRRWELL NO-SEWR PDS PHONE POW-AVL POWER PW+500' SANDFLT SEPTIC SEWER SH-SEP SH-WELL SPRING SPT-APP STD-SEP SW+500' SWR-AVL UG-UTIL WA+500' WAT-AVL WATER WELL NONE OTHER NOTE: AVL = AT PROPERTY LINE

RMLS™ 04.10 INPUT \_\_\_\_\_

SELLER(S) INITIALS



ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_  
SYSTEM ASSIGNED

**REMARKS**

XSTR/DIR \_\_\_\_\_ 72

PRIVATE (MAX 280 CHARS)

PUBLIC (MAX 380 CHARS)  
PUBLIC REMARKS INTENDED FOR PUBLIC VIEWING. CONFIDENTIAL INFORMATION SHOULD BE EXCLUDED.  
NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THIS SECTION.

AUTHORIZATION TO POST ON PUBLIC INTERNET SITES: LISTING  YES /  NO PROPERTY ADDRESS (WHERE PERMITTED)  YES /  NO

DISABLE SPECIFIC VOW AND IDX FUNCTIONALITY: DISABLE 3RD PARTY COMMENTS YES / NO DISABLE AVM YES / NO

VIRTUAL TOUR \_\_\_\_\_ 100 NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THE VIRTUAL OR VIDEO TOUR(S).

VIDEO TOUR \_\_\_\_\_ 500

**FINANCIAL**

PROP TAX PER YR  .  SPCL ASMT BALANCE \$ \_\_\_\_\_ 7 TAX DEFERRAL YES / NO BAC  TYPE(1) % \$ TOTAL COMMISSION DIFFERS IF SOLD IN-HOUSE  YES /  NO

CROP/LAND LEASE YES / NO SHORT SALE  YES /  NO 3RD PARTY TO TRANSACTION  YES /  NO SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc. BANK OWNED  YES /  NO SHORT SALE OFFER YES / NO SELLER ACCEPTED; SUBMITTED FOR APPROVAL

HOA DUES \$ \_\_\_\_\_ 4 HOA FREQUENCY (1) 1-TIME MO QTR 6MO YR HOA DUES-2ND \$ \_\_\_\_\_ 4 HOA FREQUENCY-2ND (1) 1-TIME MO QTR 6MO YR

ESCROW PREFERENCE \_\_\_\_\_ 20

HOA INCLUDES (9) ATHL-CT WAT SAUNA CABLETV INS SEWER CENTAIR LAP-PL SLIP CNCIERG LAUNDRY SNO-REM COMMONS LIBRARY TAN-BDS ELECT LKESMNT TAXES EXTMANT LNDSCPG TENNIS GARBAGE MGMT UTILTES GAS MTGROOM WATER GATED POOL WT-RM GYM PTYROOM HEAT REC-FAC HOT-TUB RQT-BL HOT-SAT-TV

TERMS (4) (1 REQD + 3) ASSMP TRADE CALL-LA USDA CASH VA CONV OTHER FCS FHA FMHA JOINT-V LEAS-OP OWC2ND OWNCONT SGI SUBORDN

**BROKER/AGENT DATA**

BKR CODE  LISTING OFFICE \_\_\_\_\_ 36 PHONE  -  -  FAX  -  -

LPID  LISTING AGENT \_\_\_\_\_ 36 PHONE  -  -  AGENT CELL/PGR  -  -

AGENT E-MAIL \_\_\_\_\_ 50 AGENT EXTENSION \_\_\_\_\_ 5

CO-LIST LPID \_\_\_\_\_ 8 CO-LIST BKR CODE \_\_\_\_\_ 6 CO-LIST AGENT \_\_\_\_\_ 36 CO-LIST AG PHONE  -  -

LIST DATE  /  /  MM DD YYYY EXP. DATE  /  /  MM DD YYYY

OWNER  PHONE  -  -

POSS (1) 30-60DA >90DAYS IMMED ROD+1 60-90DA CLOSING NEGO SUBJTEN TENANT/OTHER \_\_\_\_\_ 30 PHONE  -  -

SHOW (3) (1 REQD +2) 24HR-NC PROPOS AG-ACCM RMLSLBX APTONLY SEC-SYS BWO-PET SEERMKS CALL-LA UNDRCON CALL-LO VACANT CALL1ST CALLOWN CALLTEN COMBOBX DAY-SLP KEY-LO OWN-OCC

RMLS™ 04.10 INPUT \_\_\_\_\_ SELLER(S) INITIALS

Border Indicates Required Field

This form is intended to be used to list properties greater than five acres with farm/ranch, recreation or forest uses. Number in ( ) indicates how many selections to choose or circle. Screened number indicates how many characters will fit on a line or space. For Auction Listings check Auction. For Range Price Listings check Range \$ and use the Min and List/Max Price field boxes. ML# \_\_\_\_\_ SYSTEM ASSIGNED \_\_\_\_\_

PROPERTY TAX ID#  AREA   AUCTION  RANGE \$ MIN PRICE  LIST/MAX PRICE

ADDRESS      UNIT/LOT#  ADDITIONAL PARCELS YES/NO  DESC

CITY  ZIP  +4  ZONING

COUNTY (1)  MAP COORD    LIST TYPE (1)

DISTANCE FROM SCHOOL BUS  LIMITED REPRESENTATION   OFFERS/NEGO INSTRUCTIONS (1)

ELEMENTARY SCHOOL  MIDDLE SCHOOL  HIGH SCHOOL

LEGAL (MAX 104 CHARS) \_\_\_\_\_ PROP TYPE (1)  FARM  RANCH  FOREST  RECREAT

HABITABLE RESIDENCE   IF NO. ELEMENTARY AND HIGH SCHOOLS, LOCK BOX HOURS AND RESIDENCE INFORMATION IS NOT REQUIRED.

GENERAL

LOT SIZE (1)                 # ACRES   LOT DIMENSIONS

SELLER DISCLOSURE (1)  OTHER DISCLOSURES

WATERFRONT (1)  BAY  CREEK  LAKE  OCEAN  RIVER  OTHER  BODY OF WATER NAME

LOT DESC (4)  AIRSTRP  BCH<1/4  BLUFF  BUSLINE  CLAIM  COMMONS  CORNER  CULDSAC  FLOODZN  GATED  GEN-SLP  GOLFCE  GRNBELT  HILLY  LEVEL  LSE-LND  LT-RAIL  MRCHTM  POND  PRIVATE  RPROTIM  SECLDED  SLOPED  STRTCAR  TREES  WOODED

VIEW (2)  BAY  CITY  CREEK  DUNES  GOLFCSE  LAKE  MNTAIN  OCEAN  PARK  POND  RIVER  SEASONL  TERRITR  TREES  VALLEY

SQUARE FOOTAGE (EXCLUDING ATTACHED GARAGE) SYST CALC'D

UPPER (APPROX)  MAIN (APPROX)  LOWER (APPROX)  TOTAL (APPROX)  SOURCE OF INFO. FOR SQFT

NOTE: TOTAL SQUARE FOOTAGE IS AS REPORTED BY THE LISTING BROKER. FOR SOURCE OF INFORMATION AND DESCRIPTION OF SQUARE FOOTAGE, CONTACT THE LISTING BROKER. SQUARE FOOTAGE INCLUDES FINISHED AND UNFINISHED AREAS (EXCLUDING ATTACHED GARAGE) AND IS NOT INTENDED TO REPRESENT "LEGAL" OR "LIVEABLE" SQUARE FOOTAGE.

RESIDENCE

YEAR BUILT  YEAR BUILT DESC (1)  APPROX REMOD  FIXER RESTORD  NEW UNDRCON  PROPOSD UNKNOWN  REGHIST  # BDRMS  # LEVELS

ROOF (1)  BUILTUP  COMP  FIBRGLS  FLAT  #GARAGE  GARAGE  ATTACHD  CARPORT  DETACHD  # FIREPLACES  HOME WARRANTY YES / NO

GRAVEL METAL RUBBER SHAKE OTHER # CARS EXTDEEP TANDEM OVRSIZE SHARED

FIREPLACE DESC (2)  GAS  INSERT  PELLSTV  PROPANE  STOVE  WOOD

STYLE (2) (1 REQD +1)  1STORY  2STORY  A-FRAME  BUNGALO  CABIN  CAPECOD  CHALET  COLONIL  COMNWAL  CONT-FR  CONTEMP  COTTAGE  CRAFTSM  CUSTOM  DAYRNCH  DBL-WDE  DETCNDO  DOME  DTCHCOL  ENGLISH  FARMHSE  GEORGIN  LIV-WRK  LOFT  LOG  LOG  MANUFHS  MEDIT  MODULAR  OLD-PDX  PREFAB  RANCH  ROW  SALTBOX  SIN-WDE  SPLIT  TANDEM  TOWNHSE  TRAD  TRI  TRI-WDE  TUDOR  VICT

OTHER

EXT DESC (2) (1 REQD +1)  ALUM OSB  ASBESTS PANEL  BLOCK PLYWOOD  BRD&BTN SHAKE  BRICK SHINGLE  CEDAR STONE  CULSTNE STUCCO  EIFS T-111  FIBRCEM TNG/GRV  HCSTUCC VINYL  LAP WOOD  LOG WOODCOM  MANMADE OTHER

BASEMENT/FOUNDATION (3)  BLOCK  CONCRET SEPLVQT  CRAWLSP SKIRTNG  DAYLITE SLAB  DIRT UNFIN  FINISHD OTHER  FULLBAS  NO-BAS  NO-FND  OS-ENTR  PARTBAS  PARTFIN  PERIMTR

APPROX ROOM SIZES & DESCRIPTIONS

BATHS		ROUND ALL MEASUREMENTS DOWN TO NEAREST FOOT.																
#FULL	#PART	ROOM	LEVEL (1)			SIZE		FEATURE EACH ROOM (2)										
UPPER	<input type="text" value="1"/>	<input type="text" value="1"/>	L	M	U	2	X	2										
MAIN	<input type="text" value="1"/>	<input type="text" value="1"/>	L	M	U	2	X	2										
LOWER	<input type="text" value="1"/>	<input type="text" value="1"/>	L	M	U	2	X	2										
TOTAL	<input type="text" value="1"/>	<input type="text" value="1"/>	L	M	U	2	X	2										
SYST CALC'D		3RD BDRM	L	M	U	2	X	2										
4TH-BD	5TH-BD	6TH-BD	ATRIUM	ADDITIONAL ROOM #1 (1)									L	M	U	2	X	2
BONUS	DARK-RM	DEN/OFF	EATAREA	ADDITIONAL ROOM #2 (1)									L	M	U	2	X	2
ENTRY	FAMILY	GREAT-R	GSTQTR	ADDITIONAL ROOM #3 (1)									L	M	U	2	X	2
HOTUB-R	LOFT	MEDIA	MSTBATH	BALCONY	BAMB-FL	BATH	BAYWIND	BEAMS	BI-DOVN	BI-GRILL	BI-HTUB	BI-MICO	BI-OVEN	BI-RANG				
MUD-RM	NOOK	SAUNA	SHOP	BTL-PAN	CEILFAN	CLO-ORG	CLOSET	COMPCTR	CONVECT	COOK-IS	CORK-FL	COUNKIT	COVED	DAYLITE				
STORAGE	SUNPRCH	SUNROOM	UTILITY	DISPOS	DMBWAIT	DRES-RM	EATAREA	EAT-BAR	ESTARAP	FIREPL	FNCH-DR	FORMAL	FPL-INS	FR&KIT				
WINECEL				GDN-WIN	GOURMET	GRANITE	GREAT-R	HARDWOD	HEATILA	HISPEED	HIS-DR	HUMIDFR	INST-HW					
				KITCHEN	LAM-FL	LOFT	LR&DR	L-SHAPE	MARBLE	NOOK	PANTRY	PAS-SOL	PATIO	PLB-ICE				
				SEWING	SH-BATH	SINK	SKYLITE	SLATEFL	SLIDER	SOAKTUB	SOLTUBE	SOUNSYS	STWDOOR	STMWIND				
				VAULTED	VYW-DBL	WAINSCO	WASHDRY	WAT-PUR	WATSOFT	WDW-DBL	WET-BAR	WHIRLPL	WI-CLOS	WOODFLR				

ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_  
SYSTEM ASSIGNED \_\_\_\_\_

**OTHER FEATURES**

ADDITIONAL DWELLINGS YES/NO IF YES, DESCRIBE \_\_\_\_\_ 20 DISTANCE FROM SHOPPING \_\_\_\_\_ 6

CURRENT IRRIGATION WATER RIGHTS YES/NO IF YES, APPROX # OF ACRES \_\_\_\_\_ 8 DISTANCE TO BLM \_\_\_\_\_ 6

ELECTRIC ON PROPERTY YES/NO DESC (1) 220VLTs 440VLTs 3-PHASE APPROX DISTANCE TO ELECTRIC \_\_\_\_\_ 6  
AVAIL CALL-LA SEERMKS

PERSONAL PROPERTY INCLUDED\* YES/NO IF YES, CALL LISTING AGENT/BROKER FOR LIST FIXTURES EXCLUDED\* YES/NO CROPS INCLUDED\* YES/NO

GRAZING PERMITS - BLM YES/NO AUMS \_\_\_\_\_ 7 FOREST SERVICE YES/NO AUMS \_\_\_\_\_ 7 PRIVATE YES/NO AUMS \_\_\_\_\_ 7 ACRES \_\_\_\_\_ 7

APPROX # OF ACRES - CULTIVATED \_\_\_\_\_ 7 PASTURE \_\_\_\_\_ 7 RANGE \_\_\_\_\_ 7 WOODED \_\_\_\_\_ 7

IRRIGATION AVAIL APPPROC CIR CONECTD COMMUNY CREEK ENTRPRP FEENWTR FLOOD GRAVITY HNDLINE LAKE  
SYSTEM/SOURCE (4) METERED PARTIAL PMPDPND PMPDWEL POND PRSRIZ PUBLIC RES/DAM RILL RIVER RIVERRT SEERMKS  
SH-WELL SOLIDST SPRING TOPROP UGS UGSTIMD WELL WELLDOE WELLWRC WHLLINE NONE

CURRENTLY(4) BERRIES CATTLE DAIRY GRAIN GRN-HSE HAY HOGS HORSES LLAMA NURSERY ORCHARD PASTURE POULTRY  
USEABLE ROWCRP SHEEP TREEFRM VINEYRD XMAS-TR OTHER

FENCING (4) BARBWIR CHAINLK ELECT MESH NEWZEAL PERIMTR PIPE VINYL WOOD X-FENCE NONE OTHER

EXTERIOR (9) 2ND-GAR 2ND-RES ARENA ATHL-CT BARN BBQ-PIT BI-HTUB CORRAL COVPATI DECK DIRTRD DOG-RUN GARDEN GASHKUP  
FEATURES GAZEBO GRAVLRD GRN-HSE OUT-FPL PATIO PAVEDRD POOL PORCH PRIVRD PUBLCRD RDSPLIT RV-GAR RV-HKUP  
RV-PARK SATDISH SAUNA SEC-LIT SHOP SPRNKLR STMDOOR STMWIND TENNIS TL-SHED VYW-DBL WDW-DBL WTRFEAT OTHER

**REMARKS**

XSTR/DIR \_\_\_\_\_ 72

PRIVATE (MAX 280 CHARS) \_\_\_\_\_

PUBLIC (MAX 380 CHARS) \_\_\_\_\_  
PUBLIC REMARKS INTENDED FOR PUBLIC VIEWING. CONFIDENTIAL INFORMATION SHOULD BE EXCLUDED.  
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AUTHORIZATION TO POST ON PUBLIC INTERNET SITES: LISTING  YES/NO  PROPERTY ADDRESS (WHERE PERMITTED)  YES/NO

DISABLE SPECIFIC VOW AND IDX FUNCTIONALITY: DISABLE 3RD PARTY COMMENTS YES/NO \_\_\_\_\_ DISABLE AVM YES/NO \_\_\_\_\_

VIRTUAL TOUR \_\_\_\_\_ 100 NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THE VIRTUAL OR VIDEO TOUR(S).

VIDEO TOUR \_\_\_\_\_ 500

**UTILITIES**

COOL (1) ACREADY CENTAIR  ESAC HT-PUMP  HTEXNGR SWAMP WALL WINDOW XASTFAN NONE OTHER

HOT WATER (2) ELECT GAS PROPANE RECIRC  SOL-HW TANK TNKLESS OTHER

HEAT (2) (1 REQD + 1) ACT-SOL BASEBRD CEILING FLOOR FOR-90 FOR-AIR GRAVITY HOT-WAT HT-PUMP  HTEXNGR LEASED  MINISPT PAS-SOL RADIANT  
WALL WOODSTV ZONAL NONE OTHER

FUEL (2) (1 REQD + 1) ELECT GAS GEOTHRM OIL PROPANE SOL-OFF SOL-SUP SOLAR WOOD NONE OTHER

WATER (2) (1 REQD + 1) CISTERN COMMUNY PRIVATE PUBLIC SH-WELL SPRING WELL OTHER

SEWER (2) (1 REQD + 1) CESSPOL COMMUNY PDS PUB-AVL PUBLIC SANDFLT SEPTIC SH-SEP STD-SEP OTHER

**FINANCIAL**

PROP TAX PER YR \_\_\_\_\_ 5 . 2 SPCL ASMT BALANCE \$ \_\_\_\_\_ 7 TAX DEFERRAL YES/NO \_\_\_\_\_ BAC \_\_\_\_\_ 10 TYPE(1) \_\_\_\_\_ % TOTAL COMMISSION DIFFERS IF SOLD IN-HOUSE  YES/NO

SHORT SALE  YES/NO  3RD PARTY TO TRANSACTION  YES/NO  SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc. BANK OWNED  YES/NO  SHORT SALE OFFER YES/NO \_\_\_\_\_  
SELLER ACCEPTED; SUBMITTED FOR APPROVAL

ESCROW PREFERENCE \_\_\_\_\_ 20 FCS SHARES INCLUDED IN PURCHASE PRICE YES/NO \_\_\_\_\_

TERMS (4) (1 REQD + 3) ASSMP CALL-LA CASH CNTRACT CONV FCS FHA FMHA LEAS-OP SGI TRADE  USDA VA OTHER

DOCUMENTS AVAILABLE (2) AIRPHOT APPRAIS BLDGWAR CC&RS DEEDRES EASEMTS ENG-RPT ENV-RES LEGDESC MINRTRS PLT-MAP RDMANT SEP-INS  
SOILRPT SURVEY TIMB-CR TIMBERD WATR-AG WT-CERT WT-USEP

**BROKER/AGENT DATA**

BKR CODE \_\_\_\_\_ 6 LISTING OFFICE \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 FAX \_\_\_\_\_ 3 - 3 - 4

LPID \_\_\_\_\_ 8 LISTING AGENT \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 AGENT CELL/PGR \_\_\_\_\_ 3 - 3 - 4

AGENT E-MAIL \_\_\_\_\_ 50 AGENT EXTENSION \_\_\_\_\_ 5

CO-LIST LPID \_\_\_\_\_ 8 CO-LIST BKR CODE \_\_\_\_\_ 6 CO-LIST AGENT \_\_\_\_\_ 36 CO-LIST AG PHONE \_\_\_\_\_ 3 - 3 - 4

LIST DATE \_\_\_\_\_ 2 / 2 / 4 EXP DATE \_\_\_\_\_ 2 / 2 / 4 OCCUPIED BY (1)  OWNER  PROPOSD  TENANT  UNDRCON  VACANT POSS (1) 30-60DA >90DAYS IMMED ROD+1 60-90DA CLOSING NEGO SUBJTEN

LOCK BOX HRS/ LOCATION/ COMBO \_\_\_\_\_ 15 OWNER \_\_\_\_\_ 30 PHONE \_\_\_\_\_ 3 - 3 - 4

SHOWING HOURS \_\_\_\_\_ 9 TENANT/OTHER \_\_\_\_\_ 30 PHONE \_\_\_\_\_ 3 - 3 - 4

SHOW (3) (1 REQD + 2) 24HR-NC AG-ACCM APTONLY BWO-PET CALL-LA CALL-LO CALL1ST CALLOWN CALLTEN COMBOBX DAY-SLP KEY-LO OWN-OCC  
 PROPOSD  RMLSLBX  SEC-SYS  SEERMKS  UNDRCON  VACANT

Border Indicates Required Field

Number in ( ) indicates how many selections to choose or circle. Screened number indicates how many characters will fit on a line or space.

ML# SYSTEM ASSIGNED

PROPERTY TAX ID# 23 AREA 3 ADDRESS NUMBER 6 DIRECTION 2 STREET 20 SUFFIX 4 QUAD. 2 SUITE/UNIT 5 CITY 20 ZIP 5 + 4 4 LEGAL 52 ZONING 7 COUNTY (1) 10 MAP COORD PAGE 3 COL 1 ROW 2 PROPERTY TYPE (1) FLEX INDUSTR LND/YRD OFFICE RETAIL OTHER

APPROX TOTAL AVAIL SQFT 7 WILL DIVIDE? YES/NO MINIMUM DIVISIBLE SQFT 7 MAXIMUM CONTIGUOUS SQFT 7 SQFT TYPE (1) USF RSF APPROX OFFICE SQFT 7 APPROX WHSE SQFT 7 APPROX MFG SQFT 7 APPROX RETAIL SQFT 7

NOTE: TOTAL SQUARE FOOTAGE IS AS REPORTED BY THE LISTING BROKER. FOR SOURCE OF INFORMATION AND DESCRIPTION OF SQUARE FOOTAGE, CONTACT THE LISTING BROKER.

BUILDING INFORMATION YEAR BUILT 4 YEAR BUILT DESC (1) APPROX CONVTRD EXISTNG HISTORC NEW PROPOSD REMOD TO-SUIT PARKING 4 # OF SPACES PARKING RATIO 2 PER 1,000 SQFT PARKING DESC (1) ASSIGND COVERED LEASED ON-SITE SECURED STREET NONE # STORIES 3 # BUILDINGS 3 CEILING HT IN FEET 2 TELECOMMUNICATIONS ACCESS 20 TRUCK DOOR 2 TRUCK DOOR DESC (1) DOCK NONE GRADE OTHER DOCK HEIGHT 2 DOOR HEIGHT 2 PRESENT USE (2) ATHLTIC LT-MANU OTHER AUTO-SV MANUFAC BEAUTY MEDICAL CLOTHNG MINI-ST DENTAL MTGHALL DISTRIB MULTI-P DRY-CLN OFFICE FOOD-SV PROF-SV FRANCHS RETAIL GROCERY TAVERN HOTEL/M VIDEO INDUSTR WAREHSE LOUNGE WHOLESL LOADING (2) CONVEYR CRANE FRT-ELE LOADING NO-LOAD RR-MAIN RR-SIDG RR-SPUR TRUK-DK WHARF FEATURES (6) 1LEVEL PAS-ELE DIS-WIN RAMP FENCED REC-FAC GRNDLVL SIGN I-STORG SPRNKLR LANDING TNTSIGN MEZZNIN WD-DOOR MINSTEP WD-HALL MONSIGN NATLITE O-STORG OFFICE OS-LITE

NOTE: INFORMATION ON EXPENSES DEEMED RELIABLE AT TIME OF LISTING BUT NOT GUARANTEED.

LEASE INFORMATION PREFERRED LENGTH OF LEASE (1) 1-3YRS 3-5YRS 5-10YRS MO-TO-MO BASE LEASE RATE 8 . 2 COOPERATING AGENT COMM. 10 TYPE (1) % COMMISSION DIFFERS IF LEASED IN-HOUSE YES/NO ELECTRIC INCLUDED YES/NO 20 GAS INCLUDED YES/NO 20 WATER/SEWER INCLUDED YES/NO 20 JANITORIAL INCLUDED YES/NO 20 INSURANCE INCLUDED YES/NO 20 RE TAX INCLUDED YES/NO 20 CAMS INCLUDED YES/NO 20 COMMON AREA MAINTENANCE TI ALLOWANCE 10 TENANT IMPROVEMENT OTHER UTILITIES INCLUDED YES/NO 20 LESSEE OPERATING EXPENSES \$ 5 . 2 / MO PRICING COMMENTS 72 FOR SALE? CALL-LA YES NO DESCRIBE 20 FOR SALE UNDER ML# 8 DOCUMENTS (2) AVAILABLE AIRPHOT RNT-REC BROCHURE ROAD-MA ENVIRON SUB-LSE FEASIBL SURVEY FLR-PLN TAX-INF LEASES TOP/MAP OPR-EXP TRAFFIC P&L OTHER PLT-MAP LEASE TYPE (2) %LEASE LSE-ESC 3NETLSE LSE-OPT ABS-NET MOD-GRS FULLSVC NET-LSE GND-LSE SUB-LSE GROSS LOAD

ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_  
SYSTEM ASSIGNED

**REMARKS**

XSTR/DIR \_\_\_\_\_ 72

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VIRTUAL TOUR \_\_\_\_\_ 100

VIDEO TOUR \_\_\_\_\_ 500

NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THE VIRTUAL OR VIDEO TOUR(S).

**LAND**

ROAD SURFACE (1) CONCRET DIRT LOT SIZE (1) 0-2,999SF 3K-4,999SF 5K-6,999SF 7K-9,999SF ROAD FRONTAGE \_\_\_\_\_ 5  
GRAVEL PAVED REQUIRED IF LND/YRD 10K-14,999SF 15K-19,999SF 20K-.99AC 1-2.99AC (FEET)  
OTHER 3-4.99AC 5-6.99AC 7-9.99AC 10-19.99AC  
20-49.99AC 50-99.99AC 100-199.99AC 200AC+

LOT DIMENSIONS \_\_\_\_\_ 20 APPROX LOT SQFT \_\_\_\_\_ 10 # ACRES 5 . 2  
REQUIRED IF LOT SIZE = 1 ACRE +

TOPOGRAPHY (6) FLOODPL GRADED LEVEL ROLLING SLOPED STEEP

SOIL (2) CONDITION COMPACT FILLED LNDFILL NATIVE REQFILL TEST-AV TEST-RQ UNKNOWN OTHER

**UTILITIES**

HEAT (1) ACT-SOL BASEBRD CEILING COOL (1) CENTAIR ESAC HT-PUMP VOLTS \_\_\_\_\_ 4 AMPS \_\_\_\_\_ 4  
FLOOR FOR-AIR GRAVITY HTEXNGR WALL WINDOW  
HOT-WAT HT-PUMP HTEXNGR WALL OTHER  
MINISPT PAS-SOL RADIANT  
WALL WOODSTV ZONAL  
NONE OTHER

UTILITIES (6) CABLETV CISTERN COMMUNY GA+500' GAS GAS-AVL IRR-WAT IRRWELL NO-SEWR PDS PHONE POW-AVL  
POW-HVY POWER PW+500' SANDFLT SEPTIC SEWER SH-SEP SH-WELL SPRING SPT-APP STD-SEP SW+500'  
SWR-AVL UG-UTIL WA+500' WAT-AVL WATER WELL OTHER

NOTE: AVL = AT PROPERTY LINE

**BROKER/AGENT DATA**

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LPID \_\_\_\_\_ 8 LISTING AGENT \_\_\_\_\_ 36 PHONE \_\_\_\_\_ 3 - 3 - 4 AGENT CELL/PGR \_\_\_\_\_ 3 - 3 - 4

AGENT E-MAIL \_\_\_\_\_ 50 AGENT EXTENSION \_\_\_\_\_ 5

CO-LIST LPID \_\_\_\_\_ 8 CO-LIST BKR CODE \_\_\_\_\_ 6 CO-LIST AGENT \_\_\_\_\_ 36 CO-LIST AG PHONE \_\_\_\_\_ 3 - 3 - 4

LIST DATE \_\_\_\_\_ 2 / 2 / 4 EXP DATE \_\_\_\_\_ 2 / 2 / 4  
MM DD YYYY MM DD YYYY

OWNER \_\_\_\_\_ 30 PHONE \_\_\_\_\_ 3 - 3 - 4

SHOW (3) 24HR-NC AG-ACCM APTONLY CALL-LA CALL-LO CALL 1ST CALLOWN CALLTEN COMBOBX DND-TEN DNS-APT KEY-LO MGR-SHO  
(1 REQD +2) OWN-OCC PROPOSD RES-HRS RMLSLBX SEC-SYS SEERMKS SUB-INS UNDRCON VACANT